

## **RST 3 TASK ORDER EVALUATION**

Removal Support Team 3, Contract # EP-S2-14-01 -Weston Solutions Inc.

**Task Order/TDD Number:** 00030022-00

**Task Order/TDD Amount:** \$9,677.09

**Period of Performance:** From: July 01, 2016 To: June 30, 2017

### **Brief Description of Work:**

Niagara Falls Boulevard (NFB) Assessment A23Q. For the majority of this Period of Performance the ID/IQ personnel acted in a technician role to assist the lead R2 Weston (CRT) at the Niagara Falls Boulevard Site. However, starting on December 25, 2016, one specific ID/IQ (R.C Conway) became the lead Weston at the NFB Site for several months as well as the most consistent Weston presence at the NFB Site for both assessment and removal activities. The majority of the duties included: in-field radiological assessment, soil/sludge sampling, swipe and radiological clearance of equipment and storage containers, Radeco Air sampling, particulate air sampling, data collection, data product creation, photo documentation and equipment inventory tracking during assessment activities. R.C Conway was the main technician to operate, maintain, and troubleshoot the on-site HPGe instrument. The utilization of the HPGe was invaluable for timely decision making with assessment planning and determination on which specific samples would be sent to the certified laboratory.

## **Section I – TDD Performance Evaluation**

Please respond to the following 7 questions below based on the following numerical rating scale:

- 0 = Unsatisfactory,
- 1 = Poor,
- 2 = Fair,
- 3 = Good,
- 4 = Excellent,
- 5 = Outstanding,
- N/A = Not Applicable

### **1. QUALITY OF SERVICES DELIVERED:**

a. Rate the contractor's performance in complying with contract requirements, quality achieved, and overall technical expertise demonstrated.

Rating: **5**

Remarks: Contractor complied with requirements set forth within the contract, conducted quality work and provided a high level of technical expertise.

b. Rate the contractor's performance in submitting reports and documentation that are accurate, complete and submitted in a timely manner.

Rating: **5**

Remarks: All requested and required documents were submitted to the EPA in an acceptable timeframe and were generated with accurate and complete information.

c. Rate the contractor's key personnel (technical expertise, management capabilities).

Rating: **5**

Remarks: Contractor personnel performed appropriately to the conditions presented by the Site. All personnel provided the necessary level of technical expertise required to successfully completed the tasks.

d. Rate the contractor's key personnel response to technical direction by government.

Rating: **5**

Remarks: All involved personnel responded appropriately to direction given by the OSC. The ID-IQ HPGe technician has been excellent throughout.

## **2. EFFECTIVENESS OF MANAGEMENT:**

Rate the contractor's ability to solve contract performance problems, including subcontractor performance problems, without extensive guidance from government.

Rating: **5**

Remarks: Contractor was able to successfully solve problems resulting from any performance issues prior to a need for government intervention.

## **3. INITIATIVE IN MEETING CONTRACT REQUIREMENTS:**

Rate the contractor's display of initiative in meeting requirements.

Rating: **5**

Remarks: Contractor demonstrated strong will in meeting requirements outlined in the scope of work and successfully met such requirements.

## **4. TIMELINESS OF PERFORMANCE:**

Rate the contractor's ability to meet project schedules.

Rating: **5**

Remarks:

## **5. COST CONTROL:**

a. Rate the contractor's display of initiative in controlling overall Task Order/TDD costs.

Rating: **5**

Remarks: Contractor was efficient in controlling costs.

b. Rate the contractor's ability to track costs and provide accurate, complete and timely tracking reports.

Rating: **5**

Remarks: Cost tracking reports were generated on a weekly basis and were consistently accurate.

c. Rate the contractor's performance in submitting billings that were current, accurate and complete.

Rating: **N/A**

Remarks: **N/A**

## **6. BUSINESS PRACTICES:**

Rate the contractor's ability in coordinating and cooperating with the government.

Rating: **5**

Remarks: Coordination of resources, objectives, and task completions were successfully conducted between contractor and government. Overall cooperation between parties was outstanding.

## **7. CUSTOMER SATISFACTION:**

Rate the contractor's overall performance.

Rating: **5**

Remarks: Overall performance displayed by contractor was outstanding.

**Overall Score: 5**

Remarks:

## **Section II -RST 3 QASP -TO EVALUATION**

Please mark the appropriate response to the following ten questions:

### **1. EMERGENCY RESPONSE**

a. If there was an emergency response action, did the Required Contractor Personnel deploy within 2 hours of emergency response notification or such time agreed upon by the contractor and the OSC?

☐ Yes                      ☐ No                      ☒ Not applicable

Remarks:

2. ASSESSMENT/REMOVAL

a. Did the Contractor submit complete QAPPS?

☐ Yes ☐ No ☒ Not applicable ((Already established by R2 Weston CRT)

b. Did the performance sampling and analysis tasks adhere to all QA/QC and chain of custody procedures?

☒ Yes ☐ No ☐ Not applicable

Remarks:

3. COST ACCOUNTING

Did the Contractor submit timely and accurate invoices?

☒ Yes ☐ No ☐ Not applicable

Remarks:

4. SITE SAFETY

Was the Site's safety plan developed by the Contractor approved as submitted, or with only one round of revisions necessary?

☐ Yes ☐ No ☒ Not applicable (Already established by R2 Weston CRT)

Remarks:

5. COST CONTROL

Did the Contractor display initiative in controlling overall TDD costs?

☒ Yes ☐ No ☐ Not applicable

Remarks:

6. ADMINISTRATIVE RECORDS

Did the Contractor accurately compile all Administrative Records in a timely manner?

☐ Yes ☐ No ☒ Not applicable (Already established by R2 Weston CRT)

Remarks:

7. ENVIRONMENTALLY PREFERABLE PRACTICES

Did the Contractor employ any Environmentally Preferable Practices for the site?

☒ Yes ☐ No ☐ Not applicable

Remarks: All practices were excellent with this group of technicians.

8. PREPAREDNESS ACTIVITIES

Were all review comments and analysis of contingency plans prepared in a complete, accurate and timely manner?

☒ Yes                      ☐ No                      ☐ Not applicable

Remarks:

9. CONTRACT MANAGEMENT

a. Did the Contractor effectively manage the Core Response Team to maximize utilization of personnel and minimize cost?

☐ Yes                      ☐ No                      ☒ Not applicable

b. Did the contractor properly track costs and provide accurate and timely cost accounting reports?

☒ Yes                      ☐ No                      ☐ Not applicable

c. Was work at the Site delayed due to issues with a subcontractor?

☐ Yes                      ☒ No                      ☐ Not applicable

Remarks:

10. SUBCONTRACTING

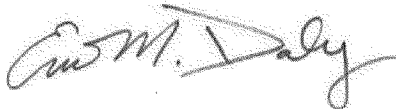
Were the Contractor's subcontract consent packages accurate and complete as submitted?

☒ Yes                      ☐ No                      ☐ Not applicable

**Additional Comments**

The additional contractor support from the ID/IQ was necessary due to increased technical work at the NFB Site coinciding with Region 2 Weston (CRT) personnel being obligated to multiple EPA Region 02 Sites and emergency responses. However, R.C. Conway became a vital part of our technical team, specializing in specific radiological techniques and instrumentation which made his site knowledge invaluable as removal activities continued through August 2017.

Eric M. Daly  
USEPA Region 02 On-Scene Coordinator



07/26/2017